



Booking Form for Over 3 years

Childs Name;

Date of Birth;

Start Date;

The Community Playcentre offers the following sessions:

- School Day (9.00-15.00)
- All day (7.30 – 18.00)
- School morning (9.00-12.00)
- School afternoon (12.00-3.00)
- Early School Day (7.30-15.00)
- Late School Day (9.00-18.00)
- Full Afternoon (12.00-18.00)

Morning sessions include breakfast (up to 8.30am) and a snack.

Afternoon sessions include a snack.

All day sessions include breakfast (up to 8.30am), snacks and an evening meal.

School day sessions include snacks.

A hot lunch can be added to all sessions at an additional cost of £2.75

The Playcentre accepts 15-hour 3-year funding. Our free entitlement funded hours are between 9am and 3pm. No free entitlement is available outside of these times and childcare will be chargeable. Nursery families can either use the 15 hours free entitlement in term time or stretch them over the year (11 hours per week). For families in receipt of the 30 hours free entitlement, this will equate to 30 hours a week term time only or 22 hours a week stretched all year.

Places are allocated on a first come, first serve basis, subject to availability.

I require the following for my child: (please tick)

	School Day	All Day	School morning	School afternoon	Early School Day	Late School Day	Full Afternoon
	9.00-15.00 £37.00	7.30-18.00 £54.00	9.00-12.00 £19.50	12.00-15.00 £19.50	7.30-15.00 £46.00	9.00-18.00 £51.50	12.00-18.00 £37.00
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							

Fees are charged either on a term time only basis or all year and parents are required to choose what they wish their child to attend.

Please circle: **Term time** **All year**

I require a hot lunch for my child at an additional cost of £2.75 YES () NO ()

For further details please email: kelly.townsend@communityplaycentre.org

Telephone number: 01243 931848

Additional sessions may be booked during the year subject to availability.

I understand that this place is booked for every session during the School Term's/whole year and that the Playcentre does not refund any sessions which my child does not attend for any reason.

I understand I must give a minimum of 4 weeks' notice if I do not require this place for any reason.

I will let you know in advance if my child will not be attending any session.

A non-refundable booking fee of £25 per child is required with this booking form. Please return this form and make your payment by bank transfer.

Ways to pay:

- Direct bank transfer to: Natwest
Sort code: 60-01-18
Account Number: 46069151

Please reference your child's name to ensure payment is matched correctly

I agree to be invoiced for my child's booked sessions. Invoices are sent out at the beginning of each calendar month and I agree to pay by the end of the same month. I understand that late fees will be applied where fees remain unpaid the following month, unless exception has been made by the Playcentre Manager.

Name;

Address;

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Email address;

Contact telephone numbers;

Signed;

Date;